



From Principal's Desk

“Education is not the amount of information that is put into your brain and runs riot there, undigested, all your life. We must have life-building, man-making, character-making assimilation of ideas.”

- Swami Vivekananda

As we step into this new academic session 2024-25, I, on behalf of management, teaching and non-teaching staff, welcome all the students to Govt. Degree College Dehar.

Established in 2017, the college offers UG courses in Arts and Commerce. The college is affiliated to Sardar Patel University, Mandi. The college is proud to have highly qualified, efficient and enthusiastic faculty. Academics and co-curricular activities go hand in hand in our college.

The college places top priority on all round development of its students. I hope the time spent here would be valuable and cherishable for all the students and the learning would bear fruit in the times to come. Best wishes!

Dr. J. P. Singh

Government Degree College Dehar

Introduction

Dehar is a sub-tehsil of Block Sundernagar, situated on the banks of river Satluj, located 48 km towards south from the district headquarters of Mandi. It is also famous for its Hydropower house where two mighty rivers viz., Satluj and Beas are linked. The Chandigarh-Manali four lane passes through Dehar; the view being picturesque on either side of the four lane.

Government Degree College, Dehar was notified on 31 January, 2017 and is being successfully housed by Govt. Senior Secondary School, Dehar, providing a beautiful setting in the heart of the town.

The college fosters an opportunity as well as commitment of learning for the students of rural areas for academic excellence, development of skills and most importantly character formation. "Teach me and I will forget; show me and I might remember, involve me and I will never forget." This proverb aptly states the importance of co-curricular activities, which are undertaken side by side with curricular activities to develop skills, strengthen self-confidence and provide a holistic experience. The college is committed to inculcate values in students and open up vistas for their all round development.

Faculty of The College

PRINCIPAL

Dr. J. P. Singh

Faculty of Arts

Department of Hindi

Dr. Sanya Kumari

Department of Political Science

Dr. Jai Kiran

Department of English

Dr. Shivani Chaudhary

Department of History

Prof. Reena Devi

Department of Economics

Vacant

Faculty of Commerce

Prof. Meera Sharma

Dr. Nishu Sharma

Assistant Librarian

Sh. Nanak Chand

Ministerial Staff

Superintendent

Sh. Mansha Ram

Senior Assistant

Sh. Rattan Lal

Junior Assistant

Miss Sarika

Vacant

Peon

Sh. Shyam Singh

Smt. Narvada Devi

Smt.. Bindra Devi

Sh. Naresh Kumar

Academic & Co-Curricular Activities Committees

**Bursar
College Staff Secretary
PTA Secretary**

**Prof. Meera Sharma
Dr. Shivani Chaudhary
Dr. Sanya Kumari**

Admission Screening Committee

Dr. Sanya Kumari (Convenor)
Dr. Jai Kiran (Arts)
Dr. Shivani Chaudhary (Arts)
Prof. Reena Devi (Arts)
Prof. Meera Sharma (Commerce)
Dr. Nishu Sharma (Commerce)

Discipline and Anti-Ragging Committee

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Jai Kiran
Dr. Nishu Sharma
Dr. Shivani Chaudhary
Prof. Reena Devi
Mr. Nanak Chand
Mr. Rattan Lal
Ms. Sarika

College Advisory Council & CSCA Committee

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Jai Kiran
Dr. Nishu Sharma

Women's Grievance & Sexual Harassment Cell

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Jai Kiran
Dr. Nishu Sharma
Dr. Shivani Chaudhary
Prof. Reena Devi
Mr. Nanak Chand
Mr. Rattan Lal
Ms. Sarika

Implementation of NEP Committee

Dr. Sanya Kumari

	Prof. Meera Sharma Dr. Jai Kiran Dr. Nishu Sharma Prof. Reena Devi Dr. Shivani Chaudhary Mr. Nanak Chand Mr. Rattan Lal Ms. Sarika
RUSA Affairs Committee	Dr. Sanya Kumari Prof. Meera Sharma Dr. Jai Kiran
College Local Purchase Committee	Dr. Nishu Sharma Sh. Nanak Chand Mr. Rattan Lal
House Exam Committee	Prof. Meera Sharma Dr. Nishu Sharma Dr. Jai Kiran Ms. Sarika
Scholarship Committee	Dr. Sanya Kumari Prof. Meera Sharma Ms. Sarika
Time-table Committee	Dr. Sanya Kumari Prof. Meera Sharma Dr. Shivani Chaudhary
Internal Quality Assurance Cell Committee (IQAC)	Dr. Sanya Kumari Prof. Meera Sharma Dr. Nishu Sharma
All India Survey on Higher Education (AISHE)	Dr. Shivani Chaudhary

College Prospectus & Magazine Committee

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Shivani Chaudhary

Press and Publicity Committee

Dr. Sanya Kumari
Dr. Jai Kiran

Identity Card Committee/Internal Complaint Committee

Dr. Jai Kiran
Dr. Nishu Sharma
Sh. Rattan Lal

Activity Register In-charge

Prof. Meera Sharma

Refreshment Committee

Dr. Jai Kiran
Dr. Nishu Sharma
Sh. Nanak Chand

CVR VCR Committee

Dr. Nishu Sharma

Campus Beautification & Cleanliness

Dr. Nishu Sharma
Mr. Nanak Chand

Development & Construction Monitoring Committee

Dr. Jai Kiran
Dr. Nishu Sharma
Mr. Nanak Chand
Mr. Rattan Lal

Career Counseling and Placement Committee

Dr. Sanya Kumari
Dr. Nishu Sharma

Students' Grievance & Redressal Cell

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Jai Kiran
Dr. Nishu Sharma
Dr. Shivani Chaudhary
Mr. Nanak Chand
Mr. Rattan Lal
Ms. Sarika

Electoral Literacy Club

Dr. Jai Kiran
Prof. Reena Devi

Red Ribbon Club

Prof. Meera Sharma

Road Safety Club

Dr. Shivani Chaudhary

NSS

Dr. Jai Kiran

Prahar Club

Prof. Meera Sharma

Sports and Yoga

Prof. Meera Sharma
Mr. Nanak Chand

Eco Club

Dr. Nishu Sharma

Cultural and Creative Club and Intellectual Club

Dr. Sanya Kumari
Prof. Meera Sharma
Dr. Jai Kiran
Dr. Nishu Sharma
Dr. Shivani Chaudhary
Prof. Reena Devi

Govt. Degree College Dehar, Distt. Mandi (H.P.)

CHOICE BASED CREDIT SYSTEM (CBCS)

Choice based Credit system (CBCS) for UG Classes under Rashtriya Uchchatar Shiksha Abhiyan (RUSA) was introduced in the year 2013, wherein the courses are measured in terms of credits. Further in the year 2016 the new Choice based credit System was introduced in accordance with UGC guidelines. The CBCS provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective or skill based courses. The courses can be evaluated following the grading system, which is considered to be better than the conventional marks system. Therefore, it is necessary to introduce uniform grading system in the entire higher education in India. This will benefit the students to move across institutions within India and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade point average (CGPA) based on student's performance in the examinations, the UGC has formulated the guidelines to be followed.

1. **Discipline Specific Core Course(DSC):** A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.

2. **Elective Course:** A course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/ subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective course.

(i) **Discipline Specific Elective Course (DSC)** (2 each for regular courses): Elective courses offered under the main discipline /subject of study is referred to as a Discipline Specific Elective.

(ii) **Dissertation/ Project :** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a candidate studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project.

(iii) **Generic Elective Course (GEC):** An elective course chosen from an unrelated discipline/subject with an intention to seek exposure to other subjects/disciplines is called a Generic Elective Course.

3. **Ability Enhancement Course (AECC):**

(i) Ability enhancement Compulsory course (AECC): Environmental Science, English Communication/MIL communication.

(ii) Skill Enhancement Courses (SEC) Minimum 4: These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and should contain both theory and lab/hands-on / training/field work.

Duration (Time Frame) : The UG programme is for a minimum period of three years and a maximum of five years from the date of admission of the candidate. Each academic year shall comprise of two semesters, viz. odd and even semesters. Odd Semesters shall be from June to October and the even semester shall be from November to April. There shall be in each semester not less than 90 working days with 450 teaching hours.

Credits: The term 'credit' refers to the weightage given to a course, usually in terms of the number of instructional hours per week assigned to it. This explains why usually 'credit' is taken to mean 'credit hours'. The credits also determine the volume of course contents and delivery of programme such as lectures, tutorials, practicals, assignments, etc.

Summary of Credits for B.A.& B.Com.(New)

S.N.	Course Type	No. of Courses	Credits(per course)	Total Credits
1	DSC-I	4	6	24
2	DSC-II	4	6	24
3	SEC	4	4	16
4	DSE-I	2	6	12
5	DSE-II	2	6	12
6	GEC	2	6	12
7	AECC	2	4	8
8	Core Language	4	6	24
				132

Continuous Comprehensive Assessment (CCA):

Continuous Comprehensive Assessment accounts for 30% of the final grade that a student gets in a course of study. This would have the following components:

i) Classroom Attendance: each student will have to attend a minimum of 75% lectures/

Tutorials/Practicals. A student having less than 75%attendance will not be allowed to appear in the Term End Examination(TEE).

a) Provided that those having between 74% and 65% attendance will apply for exemption in a prescribed form accompanied by clear reason(s) for absence, to the authorized functionaries.

b) Provided that those having between 64% and 50% attendance will apply for exemption in a prescribed form accompanied with a Medical Certificate form a Government Hospital. Exemption from 75% attendance will be given to those students who have participated in prescribed co-curricular activities(e.g. NCC, NSS ,Eco- Club, Rovers and Rangers, Youth Festivals, Sports, etc.) Exemption to the extent of 25% will be given to such students (making the necessary attendance as 50% in these cases).

Further those students getting the exemption, except for those getting exemption for co-curricular activities, will not be entitled to the CCA marks for classroom attendance.

Classroom Attendance Incentive: The students having greater than 75% attendance and who also participated in co-curricular activities, 25% will be added to percent attendance.

All students will get weightage for attendance as enlisted below:

=75% but	<80%	1 mark
= 80% but	<85%	2 marks =
85% but	<90%	3 marks
=90% but	< 95%	4 marks
= 95% & above		5 marks

ii) Mid- Term (Minor) Tests- There will be one mid-term test, to be conducted when approximately 2/3 of the syllabus has been covered. This midterm test will be for 15 marks and will be conducted in the months of December.

iii) Seminar & Assignments- The remaining 10 marks of the CCA will be awarded on the basis of seminars/ assignments, etc. that the course teacher might give to the students.

(iv) Term End Examination:

i) The remaining 70% of the final grade of the students in a course will be on the basis of term end examination that will be three hours duration and will be covering the whole syllabus of the course. .

HINDI BA I

Course Code	Course	Course Type	Course Name	Credits
HIND101	SKT/ HIND-1	Core Course BA/B.Com	iz;kstuewyd fgUnh	06
HIND102	DSC-1A	Core course	fgUnh lkfgR; dk bfrgkl	06
HIND103	DSC-1B	Core Course	e;/dkyhu fgUnh dfork	06
HIND104	AECC-2 Hindi/Eng SKT (One of out of three	Ability Enhancement Compulsory Course	fgUnh Hkk"kk vkSj laizs"k.k	04

chœ,œ f}rh; o"kZ

Course Code	Course	Course Type	Course Name	Credits
HIND201	SKT/ HINDI-2	Core Course BA/B.Com	vfuok;Z fgUnh ^jpukiqat*	06
HIND202	DSC-1C	Core course	vk/kqfud fgUnh dfork	06
HIND203	DSC-1D	Core course	fgUnh x lkfgR;	06
HIND204	SEC-1	Skill	dk;kZy;h fgUnh vFkok	04
HIND205		Enhancement Course	fgUnh Hkk"kk f'k{k.k	
HIND206	SEC-2	Skill Enhancement	vuqokn foKku vFkok	04
HIND207		Course	laHkk"kk.k dyk	

chœ,œ r`rh; o"kZ

Course Code	Course	Course Type	Course Name	Credits
HIND301	SEC-3	Skill Enhancement Course	jax vkys[k ,oa jaxeap vFkok Hkk'kk dEi;wfVax	06
HIND302 HIND-303 HIND304	SEC-4	Skill Enhancement Course	Pkyfp= ys[ku vFkok lekpkj	06

			ladyu vkSj ys[ku yksd lkfgR;	
HIND-305	DSE-1A	Disclipline Specific (Elective)	yksd lkfgR;	06
HIND306	DSE-1B	Disclipline Specific (Elective)	Nk;koknksrj fgUnh dfork	06
HIND307	GE-1	Generic (Elective)	vk/kqfud Hkkjrh; lkfgR;	06
HIND308	GE-2	Generic (Elective)	ltZukRed ys[ku ds fofo/k {ks=	06

B.A.1st Year Pol. Science

Course Code	Course	Course Type	Course Name
POLS-101	DSC-1 (A)		Introduction to Political Theory
POLS-102	DSC-1 (B)		Indian Govt & Politics

B.A. 2nd Year

POLS-201	DSC-I (C)		Comparative Govt. and Politics
POLS-202	DSC-I (D)		Introduction to International Relations.
POLS-203	SEC-1		Legislative support
POLS-204	SEC-2		Public opinion and survey research

B.A. 3rd Year

POLS-301 (A)	DSE-1 (A)		Themes in comparative Political Theory
POLS-301 (B)	DSE-1 (A)		Administration and public Policy Concepts and Theories
POLS 302(A)	DSE-1 (B)		Democracy and Governance
POLS 302 (B)	DSE-1 (B)		Understanding Globalization

Skill Enhancement Courses

POLS-303	SEC-3		Democratic Awareness through legal literacy
POLS-304	SEC-4		Conflict and peace Building
POLS-305	GE-1		Society Economy and Politics in Himachal Pradesh
POLS-306	GE-2		Human Rights, Gender and Environment

ECONOMICS

Year	DSC	SEC	
1 st Year	Principles of Micro-economics-1 (ECONA101) Principles of Micro-economics-II (ECONA102)		
	Principles of Macro-economics-1 (ECONA201)	SEC-1, Stastical methods-I (ECONA-203)	

2 nd Year	Principles of Macro-economics-II (ECONA202)	SEC-2, Economics & Rural Development-I (ECONA-204) SEC-3, Stastical methods-II (ECONA-205) SEC-4, Demography (ECONA-206)	
3 rd Year	DSE-1 Indian Economy-ECONA301 DSE-2 Economy History of India 1857-1947 ECONA302 DSE-3 Economy of Himachal Pradesh ECONA303 DSE-4 Basic Econometrics ECONA304	SEC-5 Research Methodology ECONA309 SEC-6 Public Finance ECONA310 SEC-7 Money and Banking ECONA311 SEC-8 Project Work ECONA312	

HISTORY

Year	DSC	SEC	
DSC (Credit-6) BA 1 st Year	1. DSC-1A, (HIST(A) 101) History of India from the Earliest Times up to 300 CE 2. DSC- 1B, History of India From (300 to 1206) (HIST(A) 102)		
BA 2 nd Year	1.DSC-1C (HIST-103) History of India form (1206 to 1707)	Historical Tourism : Theory and Practice (HIST-117)	
BA 2 nd Year	2.DSC-1D (HIST-104) History of India form (1707 to 1950)	Indian History and culture (HIST-119)	
BA 3 rd Year	Discipline specific Elective Courses		
	- DSE-1 A Modern & Contemporary World History 1815-1919 (HIST (A) 305) - Issues in World History-1 (The Twentieth Century) (HIST (A) 308)		
	- DSE-1B Modern & Contemporary World History 1950-1992 (HIST A) 307 - DSE-1B Issues in World History-1 (The Twentieth Century) (HIST (A) 308)		
	Skill Enhancement Courses		
	SEC-3 Indian History and culture 1950-1992 (HIST A) 317 - Museums and Archives (HIST A 318) SEC-4 - Introduction to Indian Art (HIST A-309) - Understanding Popular Culture HIST(A) 320		

Generic Elective			
	<ul style="list-style-type: none"> - GE-1 Women in Indian History HIST(A)309 - Social-Religious Reform movements 20th Centuries HIST (A) 310 - GE-2 Environmental issues in India HIST (A) 311 - History of Himachal Pradesh 1815 onward HIST (A) 312 		

ENGLISH

Year	COURSE TITLE	CODE	
1. DSC-1 (A)	English Literature-1	ENG DSC 102	
2. DSCA-1(B)	English Literature-2	ENG DSC 103	
3. English-1	Compulsory English-1	ENG CE 101	
4. Ability Enhancement Compulsory Course	AECC-2	ENG AECC 104	
Second Year			
1. English-2	Core English-2 (Compulsory)	ENG CE 201	
2. DSC-1 C	British Literature (Play & Noval)	ENG DSC 202	
3. DSC-1 D	Literature Cross Currents	ENG DSC 203	
4. SEC-1	Creative writing Book and Media Reviews	ENG SEC 204	
5. SEC-2	Translation studies and Principles of Translation	ENG SEC 205	
Third Year			
1. SEC-3	Technical Writing	ENG AEEC/SEC 301	
2. SEC-4	Business Communication	ENG AEEC/SEC 302	
3. DSE-1A	Soft Skills	ENG DSC 303	
4. DSE-1B	Academic Writing & Composition	ENG DSC 304	
5. DSE-2A	Specific		
6. DSE-2B	Discipline		
7. GE GA-1	Literature from Himachal	ENGGE-305	
8. GE-2	Contemporary India: Women & empowerment	ENG GE-306	

B.Com Three-Year (Annual) CBCS Programme Structure

Course .No.	Course Title	Course Type
	Year-I	
BC 1.1 BC 1.2	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-1 Core Course C-1 Core Course C-2
BC 1.3 BC 1.4	Financial Accounting Business Organisation and Management English-1 Core English (Compulsory for B.A/B.Com Language : English/Hindi/ Indian Language	Core Course C-3 Ability-Enhancement Compulsory Course (AECC)-2 Core Course C-4 Core Course C-5
	Business Law Business Statistics and Mathematics Hindi-I/Modern Indian Language	Core Course C-6
	Year-II	
BC 2.1 BC 2.2 BC 2.3 HIND 400 BC 2.4 BC 2.5 BC 2.6	Company Law Income Tax Law and Practice English -II Computer Applications in Elective Course (SEC)-1 Hindi-II Corporate Accounting Cost Accounting E-Commerce	Core Course C-7 Core Course C-8 Core Course C-9 Skill Enhancement Core Course C-10 Core Course C-11 Core Course C-12 Skill Enhancement Elective Course (SEC)-2
	Year-III	
	Any one of the following	
BC 3.1 BC 3.1 BC 3.1	(a) Human Resource Management (b) Principles of Marketing (c) Fundamentals of Financial Mana	Disciplines Specific Elective (DSE)-1 Disciplines Specific Elective (DSE)-1
BC 3.2 BC 3.2 BC 3.3	(a) Cooperate Govt. & Auditing (b) Good and Services Tax (GST) Entrepreneurship	Skill-Enhancement Elective Course (SEC)-3
ECONA313	Principles of Micro Economics	Generic Elective (GE)-1
	Any one of the following	
	Discipline	
BC. 3.5 BC 3.5 BC 3.5 BC 3.5	(a) Corporate Tax Planning (b) Banking and Insurance (c) Management Accounting (d) Computerised Accounting System	Specific Elective (DSE)-3
	Any one of the following	
	Discipline	
BC. 3.6 BC 3.6 BC 3.6 B.C 3.6 B.C 3.7	(a) International Business (b) Office Management and Secretarial Practice (c) Fundamentals of Investment (d) Consumer Protection Personal Selling and Salesmanship Indian Economy	Specific Elective (DSE)-4 Skill Enhancement Elective Course (SEC)-4 Generic Elective (GE)-2
ECONA 314		

ADMISSION PROCESS

BA/BCOM I year

Important note:

- 1. As and when notified, NEP will be implemented in letter and spirit.**
- 2. Rules of admission are subject to change as per Sardar Patel University notifications issued from time to time.**

ELIGIBILITY CONDITIONS:

A student will be eligible for admission to BA/BCom-I Semester if he/she has passed the senior secondary (10+2) Examination (Academic Stream) conducted by the Himachal Pradesh Board of School Education or an examination accepted as equivalent there to by the various bodies of HP University.

(i) Provided that the candidate who has passed the qualifying examination with commerce stream shall be given preference in admission to B. Com. Programme.

ADMISSION:-

- i) Every candidate seeking admission to any class has to apply on the prescribed form available in the college prospectus.
- ii) The application form is to be filled up neatly and carefully by the applicant in his/her own handwriting after reading all the rules and eligibility conditions.
- iii) The applicant has to bring his/her mother/father/guardian with him/her at the time of **admission**. 'Guardian' means only blood relation. He/She should not be a student of this college. No students of this college should sign in the place of parent/guardian of any applicant; otherwise none of the two will be admitted in the college.
- iv) After getting the form verified and approved from the members of the admission committee, the applicant of II and III Year will get their fee deposited immediately. The students seeking admission to I Year will deposit their fee after the merit list is displayed.
- v) In case of any clarification of guidance, the applicant can approach admission guidance committee of the college.
- vi) Admission of a student is liable to be cancelled in case he/she furnishes incomplete/ wrong/false information or in case of concealment of facts. Disciplinary action will also be taken against such a candidate.
- vii) Initially all admissions shall be provisional and subject to the final approval by SPU as applicable.
- viii) Students of BA/B.Com II and III semesters will seek admission on roll on basis, without waiting for the previous end term examination (ESE) result.
- ix) **No admission will be granted after the last date of admission.**

NOTE: AS PER THE DIRECTION OF THE HON'BLE HIGH COURT ANY CANDIDATE WITH COMPARTMENT IN 10+2 WILL NOT BE ELIGIBLE FOR SEEKING ADMISSION IN UNDER GRADUATE COURSES.

DOCUMENTS REQUIRED AT THE TIME OF ADMISSION FOR BA/B.Com I SEMESTER:

- i) Two passport size photographs and one stamp size photograph.
- ii) Matriculation certificate for date of Birth.

- x) 10+2 marks sheet.
- xi) Migration Certificate in original (for students who have passed their 10+2 from any other Board/University other than HP).
- xii) All girl candidates will have to submit a copy of Bonafide Himachali certificate to avail the benefit of relaxation from tuition fee as per government notification number EDN-H(8)3(7)1/ 76 dated 29.06.2001. vi) 40% disability certificate, sports/cultural quota and category certificate in case of students seeking admission against these seats.
- xiii) Original character certificate from Head of the institution last attended in case of student seeking admission to the I semester of any course.
- viii) For seat against single girl child, an affidavit of single girl child from parents is to be submitted with the form.
- ix) Any gap of one year or more in the academic career(after 10+2) of an applicant must be supported by documentary evidence/ affidavit/ undertaking as the proof of his/her activities during the period of gap. Submission of false affidavit is a legal offence.
- x) Income certificate for 10 % economically backward general category quota.

NOTE: THE CHARACTER CERTIFICATE MUST NOT HAVE BEEN ISSUED MORE THAN SIX MONTHS PRIOR TO THE DATE OF ADMISSION. IN CASE A STUDENT WHO HAS DISCONTINUED HIS/HER STUDIES FOR ONE OR MORE YEARS, THE CHARACTER CERTIFICATE MUST BE SUPPLEMENTED BY ANOTHER CHARACTER CERTIFICATE OBTAINED FROM GAZETTED CLASS-I OFFICER OR THE PANCHAYAT PRADHAN OF THE VILLAGE.

Refusal of Admission:

- i) Failed/ compartment candidate in 10+2 will not be eligible for seeking admission in under graduate courses.
- ii) In spite of the eligibility for admission, the Principal can refuse admission if the conduct of the student has not been up to the mark during the previous years.
- iii) The Principal reserves the right to disallow or cancel any admission.

Age Limit:

Maximum age limit for admission to BA/B.Com course is 23 years for the boys of general category, 25 years for girls and 26 years for SC/ST category (for both boys and girls) as on 1st July of the year concerned. The Vice-Chancellor may permit age relaxation up to a maximum of three months.

MODE OF SELECTION:

The admission to BA/B.Com course will be made purely on the basis of merit of the previous qualifying examination.

RESERVATION OF SEATS:

15%, 7.5% , 5% AND 10% of the seat shall be reserved for SC., ST., differently abled and economically backward general category candidates respectively as per Sardar Patel University, Mandi's roster norms. This reservation policy will be applicable to those. Who have passed their qualifying examination from H.P Board of school Education OR from any other school located within the territorial jurisdiction of Himachal Pradesh or Bonafide of Himachal Pradesh. **One Seat will be reserved for single girl child. Note: as per the direction of the Hon'ble High Court, vacant reserved seats meant for SC and ST & economically backward general categories in educational institutions which remain unfilled will thereafter be offered and filled from amongst the eligible candidates from open category on the basis of merit.**

Subject Combination:

- a) **Arts:** As student choosing to enrol in BA-I, will choose DSC-I from the following options. He/She will then be enrolled in BA with DSC-I, for example BA with economics and he/ She will choose any one of the subjects offered as DSC-II

DSC-I	DSC-II (Any one of the Following
English	Political Science, History, Economics.
History	Political Science, Hindi, English.
Economics	History, Hindi, English.
Hindi	Economics, Political Science, History
Pol. Science	History, Hindi, English

- b) **Commerce:** The core course for the students has already been prescribed by the University. In addition to the Discipline Specific Core course students of **BA/B.Com-I Semester and II Semester** will study one core compulsory course and one course from Ability Enhancement Compulsory course (AECC).

(i) A Core English Compulsory course/ A Core Hindi Compulsory course.

(ii) Ability Enhancement Compulsory course: Environmental Science/English Communication/MIL Communication.

FEES AND FUNDS

DETAIL OF FEES FOR UNDER GRADUATE CLASSES

S.N	Name of Fund	Amount	Periodicity
1.	Tuition Fee (Boys)	600.00 (only for boys)	Annual
2.	Admission Fee	25.00	Annual
3.	Re-Admission Fee (1st time)	100.00	
4.	Re-Admission Fee (2nd time)	200.00	
5.	Late admission Fee	10.00	Per Day
6.	Library Security	100.00	Annual
7.	University Registration Fee	200.00	One Time
8.	Youth Welfare Fund	15.00	Annual
9.	University Sports Fee	15.00	Annual
10.	University Holiday Home Fee	1.00	Annual
11.	House Examination Fee	40.00	Six Months
12.	Medical Fund	6.00	Annual
13.	Campus Development Fund	10.00	Annual
14.	Book Replacement Fund	25.00	Annual
15.	Furniture Replacement Fund	10.00	Annual
16.	Identity Card	10.00	Annual
17.	Magazine Fee	50.00	Annual
18.	NCC Fund	10.00	Annual
19.	Student's Aid Fund	2.00	Annual
20.	Cultural Activity Fund	20.00	Annual
21.	Computer Fund	20.00	Annual
22.	Ama Igamated Fund	150.00	Six Months
23.	Sports Fee	120.00	Six Months
24.	Building Fund	60.00	Six Months
25.	Rover & Rangers Fund	60.00	Annual
26.	University Development Fund	250.00 p.a. 100.00 (IRDP/BPL)	One Time
27.	YRC Fund	40.00	Annual
28.	Practical Fee	90.00 (Per Paper)	Six Months)

Registration fee will not be charged from a student migrating from other college, if he/she is already registered with SPU.

Note: The above fee and funds are subject to change as per the latest SPU/ HP Govt. notifications. Fees and funds once paid shall not be refunded in any case.

PTA: The College will constitute the Parents Teachers Association. Every student will contribute Rs.300/towards PTA. The general house of the PTA will be held once every year.

Migration: The admission of the students migrating during the same course/session from one affiliated college or institution(including ICDEOL) to another affiliated college or institution shall be governed by the regulations framed by the Executive Council of the University from time to time.

IDENTITY CARD:

- i) Identity card is the most important document of the college students, because it is the only identification for anyone to establish that one is a Student of the college.
- ii) Any kind of transaction between students and college is entertained only after production of Identity card. If a student has to deal with any kind of work related to examination, library collection/ inspection of any kind of document, one has to produce his/ her Identity card first In order to establish his identity.
- iii) A student is not permitted to replace his/her photograph pasted on the Identity card for any reason whatsoever.
- iv) If Identity card is lost, one has to file an F.I.R. in order to get a duplicate Identity card issued for a sum of Rs. 20/-
- v) Students should always carry their Identity cards while entering the college premises.vi) In the events of surprise check of Identity cards, if the student is unable to produce the Identity card he/ she will be handed over to the police or as the situation may demand. Students without Identity card are deemed as outsiders.
- vi) In case the Identity card gets misplaced or misused by anti-social elements, the student concerned shall be held responsible for his/her deeds. It is the personal responsibility of the student to keep his/ her Identity card in safe custody.

Leave Rules:

- i) A student can proceed on leave with prior permission of the Principal, but the application should also be signed by the parents/ guardian of the student and duly recommended by the tutor.
- ii) A tutor can recommend leave up to 6 days. For longer duration, a student should get leave application signed by the Principal.
- iii) Leave on account of illness must be accompanied by a Medical certificate.
- iv) The name of student will be struck off from the college rolls in case he/she does not attend continuous classes for 10days.
- v) A student can be re-admitted only twice during the session (if his/her name has been struck-off from the college rolls) within 10days each time. He/She shall cease to be a student after that.

Scholarship and Awards: The college offers various scholarships and awards to poor and meritorious students under State/Centre Sponsored Scholarship Schemes being run by the Education Department in Himachal Pradesh. The beneficiaries will fill the online application form which will, then, be verified by the college. They will receive the scholarship amount online through Direct Benefits Transfer (DBT). The schemes as well as application form is available on National Scholarship Portal. The various Scholarship Schemes are facilitated for different categories of Bonafide of Himachal Pradesh to encourage them to improve their merit/performance in studies. The eligible beneficiaries should be regular students in Govt. /Govt. aided /affiliated (H.P.) institutions in Himachal Pradesh.

- (I) Maharishi Balmiki Chhatravriti Yojna, HP
- (II) Indira Gandhi Utkrishta Chhatravriti Yojna for post plus two student.
- (III) Centrally sponsored post-matric scholarship scheme for SC/ST students, HP.

- (IV) PM- Yashasvi post-matric scholarship for economically backward class students of HP.
- (V) Kalpana Chawla Chhatravriti Yojna for girl child.
- (VI) Centrally sponsored scheme for college and university students.

Rules for Awards and prizes in Annual Function:

Academic:

- i) Prizes will be given only on the basis of End Semester Examination and in case of tie in any course/ paper the winner will be decided on the basis of Semester Grade point Average.
- ii) A Student must secure at least 50% marks in aggregate, to be considered for prize in aggregate and 50% marks in individual subject, to be considered for a prize in subject category.
- iii) Students not securing 50% marks in aggregate or in the subject concerned or not passing the examination in any subject shall not be considered for the prizes.
- iv) 'College roll of Honour' will be awarded to the students securing a position in HPU merit list.

Prizes for Co- curricular Activities:

- i) First second and third position in individual and team events in HPU or State level in sports and cultural activities.
- ii) First and second positions in various co-curricular activities at college level.
- iii) Best Volunteer (Boy & Girl), Prize for the best volunteer- Eco club

Co- curricular Activities: The various curricular activities in the class rooms help in imparting bookish knowledge to students as per the demands of the examination system, but unless certain other activities are undertaken, a student never acquires a sense of perfection. It is here that the role of co-curricular activities comes in. Such activities along with class room involvement help to integrate the three very vital aspects of an individual(student)-namely the body, mind and soul. With the above objectives in mind, various clubs and societies have been constituted. Students are advised to join at least one of the clubs and societies to become ennobled graduates on completion of their courses in this college.

(i) Intellectual Club : Students can participate in various competitions like debate, declamation, quiz and poetic recitation. Prof. Ramesh Chand is the incharge of the Intellectual Club.

(ii) Cultural & Creative Club: Students under the Cultural& Creative Club cultivate expressiveness leading to personality development through various performances in the field of dance, music and drama. Not only this but activities like Mehandi Competition, collage making, on the spot painting and Rangoli competition are carried out to enhance the creative potentials of the students. Prof. Jyotsna is the in charge of the Cultural &Creative Club.

(iii) Eco Club: Eco clubs aims to heighten awareness about the environment. The college will organize various activities under Eco Club to spread awareness among students about the local and global environment.

(iv) Sports/Cultural Activities: For the all round development of students, the college encourages them to take part in sports and cultural activities at college level. Students will be prepared for participating in Inter College Youth Festivals and Sports Meet.

(v) Career Counselling & Placement cell: In The present time of tough competitions for limited jobs opportunities, it is but natural for everyone concerned to exercise great caution. Our learned staff members frequently talk about such options with the students, to give them a timely and valuable information and advice to the students.

(vi) NSS: A unit of National Service Scheme (N.S.S.) will be started in this college with enrolment of volunteers under the guidance of a programme Officer. This unit will engage in regular as well as special camp activities as envisaged under the spirit of the scheme. Students can enrol themselves within a month of admission in the college.

(vii) College magazine: The biennial college magazine will provide an opportunity to the budding student writers to express their creative, innovative and analytical views with regard to various issues, having significance in life as well as in day to day scenario. The magazine will have sections viz. English, Hindi, Pahari, Commerce and Planning Forum. Students willing to contribute their write ups to the college magazine and if needed, necessary guidance can also be provided to them.

(viii) Road Safety Club : In compliance to the Orders of the Directorate of Higher Education, Government of Himachal Pradesh, a Road Safety Club has been constituted in the College. The main aim for the formation of the Club was to enhance the awareness about various issues of road safety among students so as to minimize accidents and loss of life on account of road accidents. Also, the students who learn about various aspects of road safety are expected to make others aware about the importance of road safety so that the message can be spread in all walks of life. In this way everybody will make road safety and its various rules a way of life.

(ix) Red Ribbon club : Red Ribbon Club is a movement started by the Government of India in schools and colleges through which, students will spread awareness over HIV / AIDS. It envisages to instil charity mind among all the students to extend their able help towards developing healthy life styles, donating blood to all the needy by promotion of Regular voluntary blood donation.

Discipline & other Important Instructions:

The following acts will be considered as acts of misconduct and indiscipline, and punished with either fine or suspension/ expulsion or both:

- i) Not carrying his/her admit card.
- ii) Writing obscenities/ dirty words on black board walls or furniture or banging doors and other items of furniture.
- iii) Loitering in the college camps, making noise or trying to disturb classes.
- iv) Smoking, taking drugs/ alcohol, chewing tobacco and spitting in the college camps.
- v) Bringing outsiders/ miscreants/anti-social elements in the campus.
- vi) Pasting posters on the walls or on the notice Board without prior permission of the Principal.
- vii) Misbehaving with teachers and other staff members.
- viii) Holding of any meeting in the campus without prior permission.
- ix) Using mobile phones in the college campus.
- x) Removing or breaking the furniture, window panes, plucking flowers, removing notices, etc.
- xi) Teasing girl students in any manner whatsoever, is an offence punishable under law. Hence students are advised not to indulge in such kind of activities otherwise they would face strict legal action.
- xii) Fine for absence:- per period (Re.1/-) per Practical (Rs.3/-) and per paper (Rs.20/-) in Midterm.
- xiii) Use of mobile phones by the students in and around the classroom is strictly prohibited

Note: Parents/ Guardians are requested to remain in touch with the Principal and the teachers regarding the progress of their wards.

